



## **Aumsville Rural Fire Protection District**

**490 Church St, Aumsville, OR 97325**

**Phone: 503-749-2894**

**Fax: 503-749-2182**

### **FIREFIGHTER Regular Part-Time**

Aumsville Fire District is currently seeking highly motivated individuals who are passionate about serving the public and delivering the highest level of professional service as a firefighter. The District is accepting applications to establish a hiring list to fill up to three regular part-time positions.

The Firefighter position performs all-hazard response including fire suppression and prevention, applying skills and knowledge in the saving of life and property, driving and operating District vehicles and apparatus, maintains facilities and equipment, and performs other duties as assigned.

This position requires the ability to communicate effectively both verbally and in writing; understand and follow oral and written instructions; make good judgments, issue appropriate orders and act professionally and calmly in emergency situations; perform strenuous activities under hazardous and dangerous circumstances; establish and maintain effective working relationships with other employees, volunteers and the general public; instruct others in areas of expertise; prepare complete and accurate reports using proper grammar, spelling and mathematics.

The District operates two fire stations and provides fire protection, rescue, and EMS response. In 2020, the district responded to 761 calls for service.

Application packets are available online at [www.aumsvillefire.org](http://www.aumsvillefire.org) or at the fire station located at 490 Church St. Aumsville, OR 97325.

**Application packet, cover letter, resume, copy of current driving record and letters of reference (optional) must be received by 5:00 pm on September 1, 2021. Please send your completed application packet to: Aumsville Fire District Hiring Process, 490 Church St, PO Box 247, Aumsville OR 97325. You can hand deliver your packets at the Aumsville fire station Monday – Friday between 8 a.m. and 5 p.m. If you have questions about the application process please contact Chief Roy Hari at (503) 508-6648. Packets should be sealed in a manila envelope and marked Attention Chief Hari.**

**WAGE AND BENEFITS  
FIREFIGHTER  
(Regular Part-Time)**

- \$20.00/hr.
- 24 hours per week worked in (2) 12-hour shifts
- Life, Accidental Death/Dismemberment insurance coverage
- PERS after minimum required hours worked

**JOB DESCRIPTION**  
**FIREFIGHTER**  
**(Regular Part-Time)**

**DUTIES**

Performs firefighting, fire prevention, and emergency medical services duties including combating, extinguishing, and preventing fires and applying skills and knowledge in the saving of life and property. Drives and operates District vehicles and apparatus. Maintains facilities and equipment and performs other duties as assigned. Ability to communicate effectively both verbally and in writing; understand and follow oral and written instructions; make good judgments, issue appropriate orders and act in a calm and professional manner in emergency situations; perform strenuous activities under hazardous and dangerous circumstances; establish and maintain effective working relationships with other employees, volunteers and the general public; instruct others in areas of expertise; prepare complete and accurate reports using proper grammar, spelling and mathematics.

**REQUIREMENTS**

Demonstrated experience and knowledge of emergency medical procedures; fire suppression and fire prevention techniques, procedures and methods; operation and maintenance of firefighting and emergency medical equipment and apparatus; English grammar, spelling, and mathematics. Safely operate fire and emergency medical equipment and vehicles and use radios, pagers, a personal computer and telephone.

**SUPERVISION RECEIVED**

Work is performed under the general supervision of a company officer and/or Duty Chief who reviews work for conformance with prescribed standards.

**SUPERVISION EXERCISED**

Supervision may be provided to volunteer and career firefighters or recruits at fire scenes, emergency medical calls, and drills. Evaluation of other employees may be required as a part of a Field Training Officer assignment.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

An employee in this classification shall perform the essential functions as outlined below. However, these functions do not include all of the specific essential functions that an employee may be required to perform.

- Performs fire suppression activities including operating pumps and related equipment, laying hose and performing fire suppression, containment and extinguishment tasks.
- Provides emergency medical services as appropriate to EMT certification including report writing and related activities.
- Drives and operates all apparatus to emergency and non-emergency incidents in a safe and effective manner.
- Attends and participates in department sponsored training and drills.
- Restores fire and EMS apparatus to an “in-service” condition upon returning from an emergency incident or training exercise.

- Performs general maintenance of fire facilities and equipment; cleans and washes windows and floors; cares for grounds around stations; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
- Performs necessary testing and maintenance of fire hydrants, fire hose, and other department equipment.
- Provides instruction to other firefighters, volunteers and public on subjects related to firefighting and emergency medical services.
- Responds to emergencies involving hazardous materials.
- Provides fire station tours and information to visitors; assists public with questions and concerns.
- Maintains accurate and complete reports.
- Performs specialized fire and safety functions as assigned and trained.
- Performs other duties as assigned.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. A physical agility test will be required for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, use hands to finger, handle or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit, climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The physical demands of this position in emergency situations require an employee to frequently lift, exert pressure for pushing and pulling, and/or move up to 30 pounds. The employee would also be required to wear and use full protective clothing and self-contained breathing apparatus weighing approximately 35 pounds, while carrying or dragging fire hose, climbing ladders, lifting patients, handling various fire equipment (i.e. fans, generators, power saws, extrication equipment, etc.) which would require the employee to be able to move up to 200 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high precarious places and is occasionally exposed to wet and/or humid conditions, fumes of airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration, and extreme temperatures.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.

## **EDUCATION / EXPERIENCE**

- Must be a high school graduate or possess a G.E.D.
- Must be at least 18 years of age.
- Must have an associate degree in Fire Science or Emergency Medical Technology;
- OR, if other relevant higher education degrees obtained and submitted, the Chief Examiner will review and evaluate educational achievements consistent with the job description for approval in lieu of the Associates Degree in Paramedic or Fire Science;
- OR, any combination of work experience and certifications (knowledge, skills, and abilities) relevant to the position as determined by the Chief Examiner.

## **SPECIAL REQUIREMENTS**

Possession of or ability to obtain a valid Oregon driver license within 90 days, and be insurable by the district's insurance carrier.

Must be NFPA Firefighter I, or equivalent

Must be NFPA Driver and NFPA Pumper Operator, or equivalent

Must be NFPA HazMat Operations, or equivalent

Must be Oregon EMT-Basic, or ability to obtain Oregon certification within 90 days. EMT's must maintain Oregon certification, at least to the level of certification at time of application, as a condition of employment for this position.

## **DESIRED QUALIFICATIONS**

NFPA Firefighter II

Current Oregon EMT Paramedic

NFPA Instructor I



**ADDITIONAL TRAINING:** List any other relevant education or certifications, special training, skills, languages or other special job-related skills you may have that are pertinent to the position for which you are applying.

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I am seeking veteran or disabled veteran preference.

To verify and to claim your veteran status, please attach your DD 214/215 to your application before the close date of the recruitment. To use disabled veteran preference, you may need to also provide a copy of your veteran's disability preference letter from the U.S. Department of Veterans Affairs, unless the information is already included in the DD 214/215. Please remember to redact your social security number information on the copy of the form you will be attaching.

**EMPLOYMENT HISTORY:** Beginning with your present or most recent job, describe your work experience, including all non-paid or volunteer work. List any other prior experience related to the duties of the position for which you are applying.

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Telephone # \_\_\_\_\_

Your title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your supervisor/employer?  YES  NO

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Telephone # \_\_\_\_\_

Your title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your supervisor/employer?  YES  NO

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Telephone # \_\_\_\_\_

Supervisor Email: \_\_\_\_\_

Your title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your supervisor/employer?  YES  NO

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_ Telephone # \_\_\_\_\_

Supervisor Email: \_\_\_\_\_

Your title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your supervisor/employer?  YES  NO

**SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATIONS:**

**Summarize special skills and qualifications, volunteer activities, community involvement, employment or other activities related to the job you are seeking.**

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**REFERENCES:** Please give three references, not relatives or former employers.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Email: \_\_\_\_\_

**AFFIDAVIT**

I certify that the answers given herein are true and complete to the best of my knowledge. I agree that the Aumsville Fire District shall not be liable in any respect if employment is denied me or if my employment is terminated because of false, incomplete or misleading information in my application or interviews. I also authorize the companies, schools or persons named above to release to the Aumsville Fire District all information regarding my employment, character and qualifications. I hereby release said companies, schools or persons from all liability for any damage for issuing this information. I understand that nothing contained in this employment application, or in the granting of an interview, creates a contract between the Aumsville Fire District and me for employment or any other benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon the Aumsville Fire District. If an employment relationship is established, I understand that unless specifically limited in formally executed contract, I have the right to terminate my employment at any time for any reason and the Aumsville Fire District retains a similar right.

By my signature below, I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration or my appointment terminated.

I understand that I may be required to undergo physical examination, drug screening and/or background investigation during the hiring process.

As a condition of employment, I understand I will be required to produce original documents establishing my identity and authorization to work and if necessary, to complete the U.S. Immigration and Naturalization Service Form I-9.

**Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_